

TOWN OF MONMOUTH
BOARD OF SELECTMEN
Meeting Minutes – May 19, 2021

BOARD MEMBERS – PRESENT: Doug Ludewig–Chair and Harold Jones, Mike Minkowsky, and Kristin Sanborn.

BOARD MEMBERS – ABSENT: Timothy McDonald – Vice Chair.

OTHERS - PRESENT: Linda Cohen - Town Manager, Kevin Mulherin – Police Chief, Dan Roy – Fire Chief, and Doreen Christ – Recording Secretary.

1. Call to Order and Pledge of Allegiance. The meeting was called to order at 6:00 pm by Doug Ludewig – Chair, along with the Pledge of Allegiance.

2. Approval of Minutes – May 5, 2021. Kristin Sanborn requested that Casey Leonard of Runyon, Kirsteen Ouellette (RKO) be removed from the Others – Present listing. Harold Jones said this listing shall include the Town Manager and Dept. Heads.

MOTION: *by Kristin Sanborn, seconded by Harold Jones, to accept the Board of Selectmen meeting minutes for May 5, 2021, with the one change listed above.*

VOTED: *4-0 Passed).*

3. Department Reports.

Dan Roy – Fire Chief:

- Anthony Siderio has been hired as the next Assistant Fire Chief, replaced retiring Pat Smith. Dan Roy acknowledged Pat Smith for his two decades of service as Assistant Fire Chief.
- On May 31, 2021 the Fire Dept. is participating in the Memorial Day Services by the American Legion, which begins at 9:00 am at the North Station over by Mill Pond. Engine 86 will be there. The Fire Dept. is participating in the “Annual Memorial Day Parade,” which begins at 11:00 am starting at Cumston Hall. He noted that there will be no breakfast this year.
- B & S Paving will be paving the Center Station parking lot at the end of this month. There will be two days that they need to park the apparatus elsewhere. He then asked the Board for permission to park the apparatus in the back corner of the parking lot at the Town Office. Harold Jones suggested they split the parking between the Town Office and the Police Dept. parking lots of which this was agreed to.
- On June 6, 2021, they will be losing three of their junior members, who are graduating from Monmouth Academy. They will be looking for youngsters 14-18 to join the junior program.

Kevin Mulherin – Police Chief:

- Next week the Police Dept. will be doing their annual “Fire Arms” training with Winthrop. This is a two-day process.

Linda Cohen – Town Manager:

- She stated if anyone is wondering where the barrels of flowers for the downtown are, they are with Margo at the greenhouse.
- The link for the Town’s survey is now on the Town’s Website. She stated that both Monmouth Academy and Broadband is not on that survey. Monmouth Academy is on the ballot for June 8, 2021 and the state is all over Broadband right now. She said they are looking for input on the CIP.
- She said that she received a compliant from a resident regarding brown-tailed moths. She said that there is a process on the MDEP Website to apply for pesticide spraying. Harold Jones suggested exploring options for pesticides on spraying. Kristin Sanborn was in agreement with exploring options. Linda Cohen will report back to the Board.

4. Select Board Reports.

- Kristin Sanborn stated that the “Monmouth Fish and Game Fishing Derby” is Saturday, June 5, 2021. This is for ages 16 and under. Adult supervision is needed for ages 12 and under.
- Harold Jones stated that the Gilman Road looks pretty good.

5. Public Comment. None.

6. Awarding Audit for FY21 to Runyon Kirsteen Ouellette and Authorizing the Chairman of the Board and the Town Manager to Sign Agreement Letter. Linda Cohen said that this Board just approved the audit of FY2020. They are trying to get back on track with FY2021.

MOTION: *by Harold Jones, seconded by Kristin Sanborn, to approve Runyon, Kirsteen Ouellette (RKO) and to authorize the Chairman of the Board and the Town Manager to sign the Agreement Letter.*
VOTED: *4-0 (Passed).*

7. Approving Transfer of Credit Enhancement Agreement from Main Street Property Management, LLC to 1111 Main Street, LLC. Linda Cohen stated that Main Street Property Management, LLC is selling its property to 1111 Main Street, LLC and wishes to transfer the agreement to the property/business owner, which is Daniel Roy. This transfer will occur once the sale is completed, which is on or before June 15, 2021.

MOTION: *by Harold Jones, seconded by Mike Minkowsky, to approve the Transfer of Credit Enhancement Agreement from Main Street Property Management, LLC to 1111 Main Street, LLC.*
VOTED: *4-0 (Passed).*

Daniel Roy thanked the Board for the approval. He stated that this is his business and is office and warehouse space to store his evidence.

8. Award of Bid, in the amount of \$216,447, to L.P. Poirier for Sidewalk Construction on Beach and North Main Streets. Linda Cohen said that Pine Tree Engineering put out the bid and the bid was opened last Thursday. They received five bids.

MOTION: *by Mike Minkowsky, seconded by Kristin Sanborn, to award the bid to L.P. Poirier & Son, Inc. in the amount of \$216,447 for sidewalk construction on Beach and North Main Streets.*
VOTED: *4-0 (Passed).*

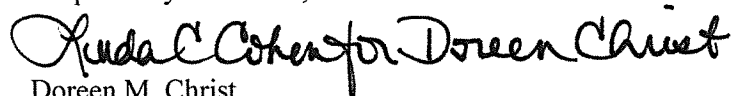
9. Warrant #24. Linda Cohen read a list of items over \$1,000.

MOTION: *by Harold Jones, seconded by Mike Minkowsky, to pay Warrant #24.*
VOTED: *4-0 (Passed).*

10. Adjourn.

MOTION: *by Harold Jones, seconded by Mike Minkowsky, to adjourn the meeting at 6:28 pm.*
VOTED *4-0 (Passed).*

Respectfully submitted,



Doreen M. Christ
Recording Secretary – Town of Monmouth